



# The Don Hubbard Field Music School

## Fort Delaware, Delaware City, Delaware

June 5 - 7, 1863 (2009)

Fort Delaware, Headquarters

Dear Participant,

On behalf of the Don Hubbard Field Music School Staff and Instructors I would like to welcome to you to Fort Delaware for two days of a truly unique Civil War experience.

As you say farewell to your family and friends and board the boat that will take you to the fort we ask that you leave the modern world behind you and time travel back to 1863. Imagine if you would, that you're reporting for duty at a Civil War fort as a soldier and musician of that period.

We have assembled some of the finest musicians of today who play the music of the Civil War period to be your instructors. They have put together an instructional program that, we assure you, will make you a better Civil War musician and give you insight into the musician's life and duties.

The Commandant's staff are all experienced re-enactors or living historians who will maintain a military atmosphere, while providing you with an entertaining and educational weekend.

We ask of you that you be prepared to learn, to practice, and to take away from this weekend lasting memories of your time as a soldier musician. We also plan to have a lot of fun.

Sincerely,

Colonel Ron Palese  
Commandant  
Don Hubbard Field Music School

### **Rules of the School**

1. Off Limit Areas: Spanish American War Area of the Fort, Top of the Casements, Area above the Sally Port and Third Floor, Officer's Quarters , Grassy Area on Top of Fort , Snack Shop and Soda Machines
2. No Smoking in the confines of the Fort or Prisoner Barrack (if smoking in the open area outside the Fort, police your butts)
3. No Alcoholic Beverage anywhere in the Park
4. No Males in the Female Bunk Area or Females in the Male Bunk Area at ANYTIME without permission of the Staff and escort designated by the Commandant
5. All Closed Doors, half Doors, Door Chains and Barricades are to remain in place, if you have to go through one of these make sure you put it back into position
6. Half doors are to go in place 10 AM to 6 PM
7. No Running at any time
8. No horseplay or roughhouse in the Barrack, on the Stairs or during Formations or Instruction
9. All participants will have a full canteen at all outside activities
10. Musicians are responsible for their instruments and will secure them at all times when not at instruction.
11. No playing of instruments inside the Fort except during instruction
12. No Food, or Open Flames at any time in the Barracks
13. No hanging out of Barrack Windows
14. No unattended weapons, weapons must be in your possession or secured at all times.
15. Do not interfere with a State Park Employee in any way, problems should be brought to the Command Staff
16. Guns and Cannon Balls in the Fort are off limit
17. Beware of the Moat Monsters, do not hang out around or throw things into the Moat, No Peeing in the Moat
18. Military courtesy to be observed at all times
19. Do not Drink any Water other then Bottled Water at any time on the Island

**In case of an emergency, the bugle call "Cease Fire" will be sounded repeatedly, this will be followed by the "Long Roll" on the drum for assembly outside in your company area. Evacuate from inside the building immediately.**

**The Delaware State Park imposes those rules, or part of rules, in bold type, on the School. Violation of any of these will result in a participant being immediately removed from the Park.**

**Directions to Fort Delaware**

1. Take I-95 to Exit 4a for Rt. 1 South (about 8 miles north of the Maryland/Delaware state line).
2. Exit onto Route 1, go SOUTH on Rt. 1.
3. Take Exit 152, Delaware City/Route 9 Exit
4. Follow Rt 9 South to Delaware City.
5. Once in Delaware City, turn left at the only traffic light, onto Clinton St and follow for 1 mile to just before it's dead end, you will see a sign for Fort Delaware and a boat dock on your right. You will sign in at the Fort office at this point, and then catch the boat ride out to the Fort.
6. If you are leaving a vehicle for the weekend, you can unload, and then you will be directed to the weekends parking area at nearby Fort Dupont and then you will be provided a shuttle ride back to the boat dock.

**Friday Meal:**

There will be a Friday meal between 6:00 and 8:00 PM to accommodate late arrivals

**Parent (or others) providing rides for participants:**

If you are a military or civilian re-enactor, and want to stay at the Fort during the event as a regular re-enactor, you can do this, IF:

- A. You are in full uniform or period dress during the entire event.
- B. Understand that accommodations at the Fort are very Spartan (cots or bunk-beds) in an open barracks (by gender).
- C. Bring the required equipment/clothing list
- D. Agree to purchase the Fort's Meal package consisting of 5 meals, Saturday breakfast through Sunday Lunch for \$20.00 per person.
- E. Agree to participate in the regular ongoing re-enactor activities during the weekend. If you desire to do this, please fill out a registration form for yourself and submit it with the meal fee. If you do not wish to stay at the Fort, the nearest motel can be found on Rt. 40 or Rt. 13 in Delaware.

**Arrival/Departure Times:**

**Arrival:** Please plan to arrive between 3:00 pm and 7:30pm on Friday. The last boat to the Fort departs at 8:00pm SHARP. If you absolutely cannot meet this schedule, last minute sign-on will take place in Delaware City from 6:30am to 7:30am on Saturday Morning, with the first boat out to the Fort departs at 7:30am. Please make every attempt to arrive on time Friday evening, otherwise participants will be missing the very important opening parts of the event.

**Departure:** The Dress Parade will be at 1:30 PM on Sunday inside Ft. Delaware. Parents, family and friends are invited to attend. At 2:30 pm students will be marched to the boat for the trip back to Delaware City. Students will be released after arrival to Delaware City.

**Facilities at the Fort:**

Modern restrooms with sinks are available, but there are NO SHOWERS. The barracks area is off limits to the public, so authenticity in the barracks is not an issue.

**Communications at the Fort:**

There are NO telephones in Fort Delaware itself. There are 24-hour radio communications between Fort Delaware State Park Office on the mainland (302-834-7941) and the on-duty Park Ranger in the Fort. Messages are for true emergencies only could be transmitted to and from the Fort at all times.

**Authenticity:**

You are expected to report in uniform. We request you to have the most authentic uniform you can, please keep in mind that we are portraying a mid-war Garrison setting in a Fort. This is NOT a campaign event: dirty, muddy uniforms would not be authentic or appropriate. We would expect to see a clean uniform, polished brass, blackened brogans, etc.. to be accurate for a Garrison setting.

**Clothing:**

Complete Civil War Uniform, US or CS: kepi or slouch hat; frock coat, sack coat or shell jacket; belt and buckle, trousers with suspenders, period shirt, brogans, period socks, haversack, and canteen. Also, a Musician's Sword, if you have one, NCO sword for Principal Musician. Bring changes of underwear for two days. Please refer to the regulations attached for Musicians and Infantry.

**Toiletries:**

Small towel, washcloth, soap, toothbrush, toothpaste, blanket, bedroll or sleeping bag, flashlight with fresh batteries, bug repellent and any prescription medications, all fit into a Civil War knapsack or modern backpack.

**Optional:**

You may bring camera & film, money for snacks, candle lantern.

**Instrument:**

Civil War period musical instrument, rope tension drums, fife or bugle.

**Music Manuals:**

Fifers and Drummers: Bruce & Emmett's and Howe's.

Buglers: bugle call music, Hardee's, Casey's, Bruce & Emmett's, George Rabbai's, etc..

**Other Items:**

Great Coat or Civilian Overcoat if you have one (it may get chilly)

Sleeping Cap

Knapsack for personal items

Period Correct Blanket (bring two if you have them, it may be chilly)

Modern sleeping bags are HIGHLY DISCOURAGED

Flash lights grudgingly accepted

## Musician Uniform Regulations

**NOTE:** We want to be sure that no musician is turned away because he/she does not have a complete or completely accurate uniform. Any musician who does not have a uniform that meets the following requirements listed below should contact the Military Commandant, Ron Palese at [rpalese@supernet.com](mailto:rpalese@supernet.com)

### **Impression:**

All participants are expected to arrive in uniform.

### **Coats (any of the following):**

#### **Federal:**

Musician's Frock Coat  
Standard Frock Coat  
Four Button Sack Coat  
Shell Jacket

#### **Confederate:**

Frock Coat  
Shell Jacket

### **Trousers:**

**Federal:** Standard Sky Blue Infantry Trousers

**Confederate:** Jeans cloth trousers. Should be tan or butternut. Federal trousers HIGHLY DISCOURAGED

### **Head Gear:**

#### **Federal:**

US Forage Cap (preferred) – **No Corp Badges**  
Civilian Hat

#### **Confederate:**

Kepi  
Civilian Hat

### **Footwear:**

Brogans or other period correct footwear

Modern footwear HIGHLY DISCOURAGED

**NO BARE FEET**

### **What NOT to Bring:**

Video Games

Any portable electronic devices (i.e., CD players, MP3 players, TV's etc.)

Wristwatches

Modern Food Items (i.e. snacks, chips, gum, etc.)

Any modern items at all unless it is prescription medicine, or car keys.

(These should be stored in a ration bag at the bottom of the haversack in a manner that they will not be heard)

**NOTE: You will be expected to report in uniform and carry in your instrument(s) from the boat landing to the fort. All items that you will not carry on your person should be able to fit in ONE duffle bag. That duffle bag will be transported to the fort. As such, be sure that it is clearly marked with your name.**

# Infantry Company Regulations

<p><b>Impression:</b> All participants are expected to arrive as a US Infantry privates. All officers and NCOs are by invitation only. NO EXCEPTIONS. If you arrive with rank displayed on your uniform, you will be asked to remove it.</p> <p><b>No Cavalry, Artillery, Zouave, or other specialty impressions.</b></p> <p><b>Corp Badge:</b> NONE</p> <p><b>Headgear:</b> Forage Caps. Dress Hats (A.K.A. Hardee Hats) acceptable for fatigue duty.</p> <p>Hat Brass (Forage Caps): Infantry Bugle and Company Letter "C." Hat Brass (Dress Hats): Jefferson Davis Pin, Infantry Bugle, and Company Letter "C."</p> <p>Please: No animal decorations on hats.</p> <p>Note: Due to a desire to have a uniform appearance, forage caps will be the headgear for dress parades. While it is accepted that dress hats are the "correct" hat for dress parade, we recognize that not all participants have dress hats. Therefore we are specifying forage caps for dress parade.</p> <p><b>Coat: (in order of preference)</b></p> <ol style="list-style-type: none"> <li>1. US Army Issue Dress Coat (A.K.A. Frock Coat). No shoulder scales.</li> <li>2. Fatigue blouse, lined, from US arsenal or contract pattern.</li> <li>3. Fatigue blouse, unlined.</li> </ol>	<p><b>Trousers:</b> Sky Blue or Dark Blue US issue foot trousers.</p> <p><b>Footwear:</b> U.S. issued brogans</p> <p><b>Shirt (in order of preference)</b></p> <ol style="list-style-type: none"> <li>1. US issue shirt</li> <li>2. Civilian pattern shirt</li> </ol> <p><b>Accoutrements:</b> Cartridge box: US issue pattern (1855 pattern preferred). Must have box plate, sling with breast plate, and tins Canteens: US smooth side (tin) with proper jean or satinette covers.</p> <p><b>Weapons:</b> 1855 or 1861 Springfield preferred. 1853 Enfield accepted. <b>Must have bayonets. No pistols, side knives or other weapons of any type.</b></p> <p><b>Ammunition:</b> <b>DO NOT bring ammunition.</b> Ammunition will be issued for any firing demonstrations.</p> <p><b>Items Strictly Prohibited:</b> Modern Shoes of any type for any reason Modern Eyewear Bandannas <u>Any modern items at all unless it is prescription medicine, or car keys.</u> (These should be stored in a ration bag at the bottom of the haversack in a manner that they will not be heard) Cast iron cookware Gaiters</p>
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**NOTE: You will be expected to report in uniform and carry in your weapon from the boat landing to the fort. All items that you will not carry on your person should be able to fit in ONE duffle bag. That duffle bag will be transported to the fort. As such, be sure that it is clearly marked with your name.**

## **2009 Don Hubbard Field Music School Event Schedule (Subject to Change)**

### **Friday, June 5, 2009**

12 noon - 2:00 Event Administrative Staff arrives and begin set-up  
2:00 PM Registration opens at Fort office in Delaware City, participants and instructors begin to arrive and check in.  
Ferry to Fort and settle in barracks. Line Staff assigns troops to companies.  
6:00 PM Dinner Call  
7:45 PM Registration closes for the night, last boat to the Fort at **8:00 PM sharp!**  
9:00 PM Welcome Meeting

### **Saturday, June 6, 2009**

6:15 AM Assembly of the Buglers/Drummers Call  
6:20 AM Bugle Reveille/Full Fife And Drum Reveille  
6:30 AM Roll Call  
6:45 AM Fatigue Call  
6:50 AM Sick Call  
7:00 AM Barrack Inspection by Company Officers  
7:05 AM Guard Mount practice with Infantry  
7:25 AM Breakfast Call  
8:20 AM Assembly of the Buglers/Drummers Call  
8:25 AM Guard Mount  
8:30-9:15 AM Musical Instruction  
9:15-9:30 AM Break  
9:30-10:15 AM Musical Instruction  
10:15 AM The Recall (from Instruction)  
10:30 AM Drill Call Assembly of the Buglers/Drummers Call  
10:30 -11:15 AM Drill and Dress Parade practice  
11:15-12:00 Class on (HOW TO CARE FOR YOUR INSTRUMENT)  
12:00 noon The Recall  
12:05 PM Dinner Call  
12:55 PM Assembly of the Buglers/Drummers Call  
13:00 PM Assembly  
13:00-13:45 PM Musical Instruction  
13:45-14:00 PM Break  
14:00-14:45 PM Musical Instruction  
14:45-15:00 PM Break  
15:00-15:45 PM Musical Instruction  
15:45-16:30 class on (WHAT IS A FIELD MUSICIAN and THE DUTIES OF A FIELD MUSICIAN)  
16:30 PM The Recall (from Instruction)  
17:25 PM Assembly of the Buglers/Drummers Call  
17:30 PM Assembly/To The Color  
17:35 PM Dress Parade  
17:59 PM Attention  
18:00 PM Dinner Call  
18:45-19:30 PM Drill Call Combined Instruction (Fifes and Drums Together)  
19:30 PM The Recall  
19:30-20:00 Meeting in Dinning Hall  
20:00-21:30 PM Jam sessions/Fun time/Camp music  
21:30 PM Tattoo Bugle/Fife Drums  
10:00 PM Extinguish Lights

### **Sunday, June 7, 2009**

6:15 AM Assembly of the Buglers/Drummers Call  
6:20 AM Bugle Reveille/Full Fife And Drum Reveille  
6:30 AM Roll Call  
6:45 AM Fatigue Call  
6:50 AM Sick Call

7:00 AM Barrack Inspection by Company Officers

7:45 AM Breakfast Call

8:30 AM Church Call

8:45 AM Church (Optional)

9:30 AM Guard Mount

9:30-10:15 AM Musical Instruction

10:15-10:30 AM Break

10:30-11:15 AM Musical Instruction

11:15 AM The Recall

11:20 AM Dinner Call

12:45 PM Attention - Participants return to Barrack to finish packing up, return Barrack pre-event status, and final Barrack Inspection by Company Officers to assure ready for departure

1:15 PM Assembly of the Buglers/Drummers Call

1:25 PM Assembly/To The Color

1:30 PM Public Performance Closing Dress Parade, Pass in Review

2:30 PM March to Boats to Leave Fort Delaware Island

# Don Hubbard Field Music School

5 - 7 June 2009

Application and Liability Release Agreement

**Please return completed and signed application and payment to:**

Don Hubbard Field Music School  
C/O David Noell, Registrar  
27 Creamery Hill Road  
Granby, CT 06035

**Make checks payable to: Don Hubbard Field Music School**

Please PRINT or TYPE

**For Student Musicians:**

(Circle one. Musicians complete information about instrument, years played, and ability below.)

Instrument: \_\_\_\_\_ Years played: \_\_\_\_\_

Musical Ability Rating (Beginner, Novice, Intermediate, or Advanced) \_\_\_\_\_

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**For All:**

Name: \_\_\_\_\_

Male/Female: \_\_\_\_\_ Age: \_\_\_\_\_ Grade in School (youth): \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Complete Address: \_\_\_\_\_  
\_\_\_\_\_

Civil War Reenacting Unit: \_\_\_\_\_ Federal \_\_\_\_ Confederate \_\_\_\_

**Registration and Fees:**

1. Musician Registration Fee
  - 1.1 \$89.00 by 1 September 2008
  - 1.2 \$ 99.00 by 1 January 2009
  - 1.3 \$129.00 by 1 March 2009
  - 1.4 \$149.00 After 1 March 2009
3. Infantry Registration Fee (\$ 20.00)
4. Volunteer Registration Fee (\$ 20.00)
5. Civilian Registration Fee (\$ 20.00)

**Amount Enclosed as Payment in Full:** \_\_\_\_\_

# Don Hubbard Field Music School

## Page 2 - Application and Liability Release Agreement

### Parental Permission and Release Form (for all participants under 18)

I give my permission for my son/daughter to participate in the Don Hubbard Field Music School. In case of emergency, injury, or illness, the senior staff member has my permission to secure any emergency medical care deemed necessary by a licensed physician for my child. Any allergies, medications, or special needs have been noted on this form. I understand that the Don Hubbard Field Music School, School Staff, Music Instructors, and Fort Delaware Park personnel cannot be responsible for theft or damage to personal property, or injury. I understand that there are inherent and other risks involved in Civil War reenacting and that injuries can result. I fully accept these risks for my child. I hereby release the Don Hubbard Field Music School, School Staff, Music Instructors, and Fort Delaware Park and Staff, and their agents from any and all liability for damage or loss or loss off personal property, or injury to my child, and I accept, for myself and my child, the full responsibility for any such damage, loss, or injury that may result. I accept the non-refundable deposit policy described on the application form. I understand that the use of alcohol or drugs in any form is prohibited for all participants, and that violation of this policy will result in immediate expulsion from the school and Fort Delaware. I further understand that smoking by participants under the age of 18 is not allowed. I further understand that there are only emergency radio communications to/from the Fort, and that no telephone service to the Fort itself is available. If paying by credit card, I authorize that my card be charged for the amount indicated above for my child's registration and any other indicated fees.

Parent/Guardian Signature : \_\_\_\_\_

Relation: \_\_\_\_\_

Date: \_\_\_\_\_

### Release Form (For all participants over the age of 18)

I understand that there are inherent and other risks involved in Civil War reenacting and that injuries can result. I fully accept these risks. I hereby release the Don Hubbard Field Music School, School Staff, Music Instructors, and Fort Delaware Park and Staff, and their agents from any and all liability for damage or loss or loss off personal property, or injury, and I accept the full responsibility for any such damage, loss, or injury that may result. I accept the non-refundable deposit policy described on the application form. I understand that the use of alcohol or drugs in any form is prohibited for all participants, and that violation of this policy will result in immediate expulsion from the school and Fort Delaware. I further understand that smoking by participants under the age of 18 is not allowed. I further understand that there are only emergency radio communications to/from the Fort, and that no telephone service to the Fort itself is available. If paying by credit card, I authorize that my card be charged for the amount indicated above for my registration and any other indicated fees.

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

### Insurance Policy Information:

Insurance Company: \_\_\_\_\_

Insurance Policy Holder's Name: \_\_\_\_\_

Insurance Policy Number: \_\_\_\_\_

# Don Hubbard Field Music School

Page 3 - Application and Liability Release Agreement

### Photo/Video/Recording Release

I give permission for publication of photos, video, and recordings taken of me or my child (if the student is under the age of 18) at the Don Hubbard Field Music School. I understand that no royalty or compensation will be due me and I give up the right to payment if the photo, video, or recording is published.

Signature : \_\_\_\_\_

Parent/Guardian Signature (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

**Musician Non-Refundable Deposit Policy:** For any cancellation requested in writing prior to three weeks before the event, a non-refundable deposit of \$39.00 will be deducted, and the balance of the fees paid will be refunded. Cancellations received within three weeks of the event are completely non-refundable.

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

### Medical Information: Allergies, medications, or special needs

Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_

Special Need: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Emergency Contact Information

Name: \_\_\_\_\_

Relation: \_\_\_\_\_

Contact Phone(s) : \_\_\_\_\_

Name: \_\_\_\_\_

Relation: \_\_\_\_\_

Contact Phone(s) : \_\_\_\_\_